



# Village of Walton Hills

## Building Department

Kevin Hurst – Mayor / Safety Director

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Jim Ziegler  
Chief Building Official

### BUILDING PERMIT APPLICATION

Date: \_\_\_\_\_ Estimated Cost: \_\_\_\_\_ Square Ft.: \_\_\_\_\_ Non. Liv: \_\_\_\_\_

Permit # \_\_\_\_\_ Permit Fee: \_\_\_\_\_ Plan #: \_\_\_\_\_

#### Project Information:

Project Address: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Property Owner Address (if different): \_\_\_\_\_ Phone No: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Project Type: Addition \_\_\_\_\_ Remodel \_\_\_\_\_ New \_\_\_\_\_

Description of Project: \_\_\_\_\_

\_\_\_\_\_

#### Author of Drawings:

Name of Company: \_\_\_\_\_

Phone No: \_\_\_\_\_ Fax No: \_\_\_\_\_

#### Contractor Information:

General Contractor Name: \_\_\_\_\_

Address/Street: \_\_\_\_\_ Phone No: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Fax No: \_\_\_\_\_

#### AUTHORIZATION:

The undersigned states that he/she is the owner of the property or authorized agent for the owner of the project address.

1. This permit is granted on condition that all work is done according to the ordinances of the Village of Walton Hills, and all Building Code Laws of the State of Ohio and/or of the Village of Walton Hills and on failure to do so this permit may be revoked and/or fines and penalties may be imposed.
2. This permit holder or his agent shall notify the Building Division 24 hours in advance for inspection.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NOTE: All permits are required to be inspected. It is the responsibility of the contractor or applicant to arrange and schedule all inspections with the property owner and the Building Department. Failure to do so is in violation of Village Ordinances.

**Please allow 24 hours minimum notice before all inspections.**

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**Commercial Building Permit.** The minimum permit fee shall be one hundred and fifty dollars (\$150.00) for a permit to construct a new building or make an addition to a building or structure, to which shall be added six dollars (\$ 6.00) for each 100 square feet or fraction thereof of floor area. For buildings of more than one story, the floor area of each story shall be included in the calculation of the total. Breezeways, porches, garages and carports shall also be included. Unfinished basement areas shall not be included.

Alterations or replacements to existing structure **base fee plus the following, plus 3% of total for state fee:**

Base fee	\$150.00
Shell construction only; per 100 square feet of floor area	3.00
Each tenant space; per 100 square feet of floor area	3.00
Interior alteration per 100 square feet	6.00
Kitchen or bathroom alteration, each	50.00

**Fence over six feet in height from grade**

**Base fee plus the following, plus 3% of total for state fee:**

Base fee	150.00
Per 100 lineal feet	5.00
Fence enclosure for dumpster, no base fee applied	50.00

Miscellaneous item(s) at the discretion of the Building Inspector, permit fee not to exceed 250.00