



# Village of Walton Hills

## Building Department

Kevin Hurst – Mayor / Safety Director

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Jim Ziegler  
Chief Building Official

### ROOFING PERMIT APPLICATION

Complete Tear Off Is Mandatory

Permit # \_\_\_\_\_ Fee: \_\_\_\_\_ Estimated cost: \_\_\_\_\_ Date: \_\_\_\_\_

Project Address: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Property Owner Address (if different): \_\_\_\_\_ Phone No: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Roof Project Type:**

House \_\_\_\_\_ /Garage \_\_\_\_\_      Garage Only (Peaked) \_\_\_\_\_      Commercial Sq. Ft. \_\_\_\_\_  
Manufacturer \_\_\_\_\_      Shingle Color \_\_\_\_\_      Shingle Year \_\_\_\_\_

**Contractor Information:**

Contractor Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone No: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Fax No: \_\_\_\_\_

**AUTHORIZATION:**

The undersigned states that he/she is the owner of the property or authorized agent for the owner of the project address.

1. This permit is granted on condition that all work is done according to the ordinances of the Village of Walton Hills, and all Building Code Laws of the State of Ohio and/or of the Village of Walton Hills and on failure to do so this permit may be revoked and/or fines and penalties may be imposed.
2. This permit holder or his agent shall notify the Building Division 24 hours in advance for inspection.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NOTE: All permits are required to be inspected. It is the responsibility of the contractor or applicant to arrange and schedule all inspections with the property owner and the Building Department. Failure to do so is in violation of Village Ordinance.

**Please allow 24 hours minimum notice before all inspections.**



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**Commercial Building Permit.** The minimum permit fee shall be one hundred and fifty dollars (\$150.00) for a permit to construct a new building or make an addition to a building or structure, to which shall be added six dollars (\$ 6.00) for each 100 square feet or fraction thereof of floor area. For buildings of more than one story, the floor area of each story shall be included in the calculation of the total. Breezeways, porches, garages and carports shall also be included. Unfinished basement areas shall not be included.

Alterations or replacements to existing structure **base fee plus the following, plus 3% of the total for state fee:**

Base fee	\$ 150.00
Replacement of existing roof, per 100 square feet	3.00