



Village of Walton Hills

Building Department

Kevin Hurst – Mayor / Safety Director

Jim Ziegler
Chief Building Official

COMMERCIAL SIGN PERMIT APPLICATION

Permit # _____ Permit Fee: _____ Date: _____

Business name where sign will be located: _____

Business Address: _____

Phone No: _____

Name of Sign Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone No: _____

Frontage of building or portion of building where sign will be erected: _____

Total area and dimensions of the proposed sign: _____

Total square footage: _____

Details and specifications for construction, erection and attachment: _____

Method of illumination, if any: _____

Submitted by: _____

NOTE: All sign work is required to be inspected. It is the responsibility of the contractor or applicant to arrange and schedule all inspections with the property owner and the Building Department. Failure to do so is in violation of Village Ordinance.

Please allow 24 hours minimum notice before all inspections.