

# DRIVEWAY GUIDELINES

FOLLOW CURRENT VILLAGE  
ORDINANCES AND CODES  
AS ADOPTED BY THE STATE  
OF OHIO



## Building Department

7595 Walton Road  
Walton Hills, Ohio 44146

FOR INSPECTIONS OR GENERAL  
INFORMATION, PLEASE CALL:

Phone: 440-786-2970

Fax: 440-232-4070

[WWW.WALTONHILLSOHIO.GOV](http://WWW.WALTONHILLSOHIO.GOV)

### GENERAL INFORMATION FOR INSTALLING A DRIVEWAY

1. Submit site plan indicating property lines and lot dimensions.
2. Draw area of driveway including dimensions.
3. Show distances from property lines.
4. Show location of easements, if any. No construction is permitted in an easement.
5. Call 24 hours in advance for pre-pour and final inspections.

### CODE REQUIREMENTS FOR INSTALLING A DRIVEWAY

- A minimum 20-foot-long culvert pipe shall be surrounded by 4 inches of compacted granular material of ½-inch minimum size. Pipe diameter to be determined by the Village Engineer or Street Commissioner. No other pipe or obstruction shall be installed or placed in the public right-of-way (See drawing on reverse).
- Before any saw cutting or placement of concrete / asphalt, an inspection to determine limits of saw cut by the Village Street Commissioner or Residential Building Official is required. All joints to be sealed at roadway.
- Driveway and apron shall have a 4-inch gravel base tamped.
- Driveway concrete depth shall not be less than 3½ inches, apron right-of way not less than 6 inches.
- All joints abutting the street surface must be saw cut.
- Any asphalt removed must be replaced with 404 hot mix asphalt. Street pavement grade shall be maintained for at least 18 inches into new driveway apron.
- A deposit of \$500.00 in the form of a check made payable to the Village of Walton Hills must be submitted to the Village Clerk (1442.01(d)). No deposit will be refunded without Residential Building Official's and/or Street Commissioner's final inspection and approval.

IF ANY OF THE ABOVE IS NOT COMPLETE AT TIME OF INSPECTION, A RE-INSPECTION FEE MAY APPLY