



Village of Walton Hills

Building Department

Kevin Hurst – Mayor / Safety Director

Jim Ziegler
Chief Building Official

Please **print** ALL information in ink so we can read it. Applicant is to complete all parts. Incomplete applications will delay inspection processing. Submit completed application form along with payment to the Walton Hills Building Department **PRIOR** to calling for inspection. For inspections contact the Northfield Village Fire Department.

Northfield Village Fire Department: 330-467-7150 Ext. 22

Contractor Information

Contractor Name: _____ Registration # _____

Contractor Phone: _____ Cell Phone: _____

Emergency Tenant Information

Business Name: _____

Property Address: _____ Unit(s) #: _____, _____, _____

Business Phone: _____ Night Phone: _____

Emergency Contact Name: _____ Contact Phone: _____

Contact # 2: _____ Contact # 2 phone: _____

Emergency Property/Owner Information

Name: _____ Address: _____

Day Phone: _____ Night Emergency Contact Phone: _____

Contact Name # 2: _____ Contact # 2 Phone: _____

Owner/Contractor/Inspection Types

Please check the requested inspection type listed below

Alarm Repair Alarm Test Annual Inspection (No Fee) Hood Test Sprinkler Test

Tenant Space (\$100.00) Other _____

The above is a true description of the location and the inspection/work to be performed. The acceptance of the inspection herein applied for shall constitute an agreement on my part to abide by all conditions herein contained and also to comply with all ordinances set forth by the Village of Walton Hills and the laws of the State of Ohio relating to the inspector or work to be done hereunder, and said agreement is a condition of said inspection approvals. Please make check payable to the Village of Walton Hills.

IMPORTANT NOTICE TO OWNERS: ANY PERSON INSTALLING FIRE RELATED EQUIPMENT MUST BE STATE CERTIFIED AND ALL CONTRACTORS MUST BE CURRENTLY REGISTERED WITH THE VILLAGE.

Owner/Contractor _____ Date Signed _____
Signature

7595 Walton Road • Walton Hills, OH 44146 • (440)786-2970 • FAX (440) 232-4070

Zieglerj@waltonhillsohio.gov www.waltonhillsohio.gov