



Village of Walton Hills

Building Department

Kevin Hurst – Mayor / Safety Director

Jim Ziegler
Chief Building Official

HVAC PERMIT APPLICATION

Permit # _____ Fee: _____ Estimated cost: _____ Date: _____

Address of Installation: _____

Property Owner Name: _____

Property Owner Address (if different): _____ Phone No: _____

City: _____ State: _____ Zip: _____

Equipment Information: Residential _____ Commercial _____ New Construction _____ Remodel _____

Type of Appliance: _____

Make and Model: _____

BTU-Output: _____ Duct Work Only: _____

Contractor Information:

Contractor Name: _____

Address: _____ Phone No: _____

City: _____ Zip: _____ Fax No: _____

AUTHORIZATION:

The undersigned states that he/she is the owner of the property or authorized agent for the owner of the project address.

1. This permit is granted on condition that all work is done according to the ordinances of the Village of Walton Hills, and all Building Code Laws of the State of Ohio and/or of the Village of Walton Hills and on failure to do so this permit may be revoked and/or fines and penalties may be imposed.
2. This permit holder or his agent shall notify the Building Division 24 hours in advance for inspection.

Applicant Signature: _____ Date: _____

NOTE: All permits are required to be inspected. It is the responsibility of the contractor or applicant to arrange and schedule all inspections with the property owner and the Building Department. Failure to do so is in violation of Village Ordinance.

Please allow 24 hours minimum notice before all inspections.



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Residential Heating and Cooling Permits. The minimum permit fee shall be one hundred dollars (\$100.00) for a permit to install HVAC equipment and duct work in a new building or an addition to an existing building or structure, to which shall be added three dollars (\$3.00) for each 100 square feet or fraction thereof of floor area. For buildings of more than one story, the floor area of each story shall be included in the calculation of the total. Breezeways, porches, garages and carports shall also be included. Unfinished basement areas shall not be included.

Alterations or replacements to existing heating and cooling system **base fee plus the following, plus 1% of the total for state fee:**

Base fee	25.00
Each furnace	35.00
Each air-conditioner	35.00
Each base board heater	10.00
Air duct, per 100 lineal feet	5.00
Each kitchen hood	1.00
Each exhaust fan	5.00
Each main gas meter	15.00
Each gas space heaters	10.00
Each gas fireplace	15.00
Each gas boiler	15.00
Gas piping, per 100 lineal feet	2.00
Each oil burned equipment	15.00
Interior alteration, per 100 square feet	5.00
Kitchen or bathroom alteration, each	25.00

Miscellaneous item(s) at the discretion of the Building Inspector permit fee not to exceed \$ 150.00