

# ROOF GUIDELINES

FOLLOW CURRENT VILLAGE  
ORDINANCES AND CODES  
AS ADOPTED BY THE STATE  
OF OHIO



## Building Department

7595 Walton Road  
Walton Hills, Ohio 44146

FOR INSPECTIONS OR GENERAL  
INFORMATION, PLEASE CALL:

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[WWW.WALTONHILLSOHIO.GOV](http://WWW.WALTONHILLSOHIO.GOV)

### GENERAL INFORMATION FOR INSTALLING A RESIDENTIAL ROOF

TO DETERMINE ROOF VENTILATION REQUIREMENTS PERFORM THE FOLLOWING  
CALCULATION:

If roof vents *AND* soffit vents are being used, use the following calculation:

Square footage of the roof area \_\_\_\_\_ divide by 300 = \_\_\_\_\_ Square foot of required  
ventilation.

If roof vents *AND* soffit vents are NOT being used, use the following calculation:

Square footage of the roof area \_\_\_\_\_ divide by 150 = \_\_\_\_\_ Square foot of ventilation  
required.

### CODE REQUIREMENTS FOR INSTALLING A ROOF

- Adequate ventilation is required, perform above calculations and provide to inspector upon request.
- Tear-off is required with 2 or more layers or more.
- Tear-off is required if roof is water-soaked.
- Ice guard protection is required starting from the edge of the eave or soffit to a minimum of 24 inches past the exterior wall line of the building, inspection required. Some Manufactures require the ice-guard to start at the bottom edge of the fascia board, behind the gutter. **Penalty for covering up without inspection may apply.**
- All roof coverings shall be installed in accordance to the manufacturer's instructions.
- A minimum of 15-pound felt shall be used but 30-pound may be required, follow manufacturer's instructions.
- Base and cap flashing shall be installed in accordance to the manufacturer's instructions.
- Complete tear off is required if existing roof shingles are curled or if existing roof covering is slate, wood shake, clay, cement or asbestos-cement tiles.
- All damaged, water soaked or deteriorated sheathing shall be replaced.
- Call 24 hours in advance for ice guard and final inspections.
- See sections 806 & 907 of the ORC and Chapter 15 of the OBC for other requirements.

**IF ANY OF THE ABOVE IS NOT COMPLETE AT TIME OF INSPECTION, A RE-INSPECTION FEE MAY APPLY**