



Village of Walton Hills

Building Department

Kevin Hurst – Mayor / Safety Director

Jim Ziegler
Chief Building Official

ROOFING PERMIT APPLICATION

Complete Tear Off Is Mandatory

Permit # _____ Fee: _____ Estimated cost: _____ Date: _____

Project Address: _____

Property Owner Name: _____

Property Owner Address (if different): _____ Phone No: _____

City: _____ State: _____ Zip: _____

Roof Project Type:

House _____ /Garage _____ Garage Only (Peaked) _____ Commercial Sq. Ft. _____
Manufacturer _____ Shingle Color _____ Shingle Year _____

Contractor Information:

Contractor Name: _____

Address: _____ Phone No: _____

City: _____ Zip: _____ Fax No: _____

AUTHORIZATION:

The undersigned states that he/she is the owner of the property or authorized agent for the owner of the project address.

1. This permit is granted on condition that all work is done according to the ordinances of the Village of Walton Hills, and all Building Code Laws of the State of Ohio and/or of the Village of Walton Hills and on failure to do so this permit may be revoked and/or fines and penalties may be imposed.
2. This permit holder or his agent shall notify the Building Division 24 hours in advance for inspection.

Applicant Signature: _____ Date: _____

NOTE: All permits are required to be inspected. It is the responsibility of the contractor or applicant to arrange and schedule all inspections with the property owner and the Building Department. Failure to do so is in violation of Village Ordinance.

Please allow 24 hours minimum notice before all inspections.



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Residential Building Permits. The minimum permit fee shall be one hundred dollars (\$100.00) for a permit to construct a new building or make an addition to an existing building or structure, to which shall be added five dollars (\$ 5.00) for each 100 square feet or fraction thereof of floor area. For buildings of more than one story, the floor area of each story shall be included in the calculation of the total. Breezeways, porches, garages and carports shall also be included. Unfinished basement areas shall not be included.

Alterations or replacements to existing structure **base fee plus the following, plus 1% of the total for state fee:**

Base fee	\$ 25.00
Replacement of existing roof, per 1,000 square feet at	5.00